

Anglican Diocese of Newcastle
Safe Ministry Support Documents



Child Protection

Anecdotal Record
Attachment 4 – Prohibited Employment Declaration NSW
Attachment 5 – Permission for Background check - NSW
Diocesan Required Lines for Reporting
Incident Report Form
Ministry Leader Application Form
Report form for Disclosure of Abuse or Possible Risk of Harm
SRE Authorization Card
SRE Engagement Form

Definitions

Diocesan Response to Complaint Guidelines
Disclosure by a person over 16 years
Indicators of Abuse
Reportable Conduct - NSW

Leadership & Employment

AFP National Background Check Application
Approved Driver Application
Attachment 4 – Prohibited Employment Declaration NSW
Attachment 5 – Permission for Background check - NSW
Churches Screening Checklist
Leader Selection Checklist
Ministry Induction Template
Ministry Leader Application Form
Ministry Leader Review Template
Ministry Leader Status Register Template
Permission to Proceed Checklist
Sample Interview Questions

Risk Management & Safe Environment

Action Plan for Anaphylaxis
Activity Risk Assessment Template
Activity Selection Checklist
Considerations when holding off-site meetings
Critical Incident Response Plan
Excursion Checklist
Excursion Form
First Aid Kit Checklist
Food Safety Guidelines
Hazard Identification Template
Incident Report Form
Ministry Forms Checklist
Ministry Ratio Checklist
Ministry Registration & Medical Form
Ministry Review Template
Ministry Sign In/ Sign Out Register
Safe Environment Checklist
Transport Protocols

Other Documents

Covenant & Protocol for offenders re-entering parish
Ministry Development Template
Special Needs Carer's Package & Registration Form